

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

November 19, 2007

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF NOVEMBER 5, 2007.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School Mr. John Zuk

Middle School Mrs. Patrice Turner

Elementary Schools Ms. Lori Limpar

B. *Student Trip*

The Administration recommends the following student trip:

***Southern Lehigh Speech and Debate Team* to attend the George Mason University Invitational in Fairfax, VA from Friday, November 30, 2007 to Saturday, December 1, 2007. (V, B)**

C. *Independent Study*

The Administration recommends the approval of the request of the following student for Independent Study. (V, C)

Rianne Stowell, Ceramics

D. *Fleming Trauma System Study*

The Administration recommends approval for 10th grade Driver's Education students to participate in the Fleming Trauma System Grant received by Lehigh Valley Hospital. (V, D)

E. *2007-2008 Special Education Services Agreement*

The Administration recommends approval of the 2007-2008 Carbon Lehigh Intermediate Unit #21 Special Education Services Agreement. (V, E)

F. *Keystone Achievement Award*

Recognition of achievement received from Pennsylvania Department of Education for Adequate Yearly Progress for all Southern Lehigh School District schools for two consecutive years, 2005-2006 and 2006-2007.

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of November 19, 2007. (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report. (VI, B)

C. *Request for Property Tax Refund*

The Administration requests permission to refund \$263.01 in 2007-2008 school property taxes to William E. Parkkila pursuant to the enclosed Tax Duplicate Correction notice from the Lehigh County Assessment Office. (VI, C)

D. *Per Capita Tax Exonerations*

The Administration recommends exoneration of Upper Saucon Tax Collector, Deborah Herstine, from the collection of 2007-2008 per capita taxes for the thirteen people identified on the enclosed list. (VI, D)

E. *Network Management Contract*

The Administration recommends approval of the enclosed contract with Carbon Lehigh Intermediate Unit #21 for various computer network services as itemized in the enclosed contract. Unless terminated by either party, the contract provides for the automatic annual renewal of the contract after the initial five-year period. The District has contracted with the IU at various times over the past several years for these services. Based upon our satisfaction with the services, it was determined that the arrangements should be reduced to a single document and given to the Board to approve in the new format for an additional term. (VI, E)

F. *Proposal for Community Use of the Fitness Center*

Recently, the Board approved the use of several District employees to provide coverage for students to use the fitness center during after school hours. The other matter to address in the fitness center is the Saturday morning coverage for community use of the facility. One of OAA's employees who has worked with our District, Adam Pengh, has agreed to work for us on Saturday mornings so that we can continue to provide the public with professional instruction and individualized fitness programs as we have in the past. Mr. Pengh has Certified Strength and Conditional Specialist certification and we recommend hiring him at the rate of \$25 per hour for the Saturday morning coverage. (VI, F)

G. *Local Services Tax Resolution*

The Administration recommends approval of the enclosed Local Services Tax (LST) resolution to replace the current Emergency Management Services Tax (EMST) resolution that the Board adopted one or two years ago. This change is necessitated due to recent legislation which renames the tax and provides several minor changes to the specific details of the tax. It will become effective January 1, 2008. (VI, G)

H. *Resolution Not to Raise Taxes Above Act 1 Index*

Pursuant to discussion at the last Board meeting, the Administration recommends Board approval of a resolution to not raise District real estate taxes for 2008-2009 beyond the Act 1 index limit of 4.4%. Attorney Bartholomew will provide copies of such a resolution Monday evening.

VII. SUPPORT SERVICES

A. *Emergency Generator Service Contract*

The Administration recommends approval of the Emergency Generator Service Contract CM-2191A with Emergency Systems Service Co., Inc., 401 O'Neill Drive, Quakertown, PA 18951 in the amount of \$3125.76 for the period December 15, 2007 to December 15, 2008.

B. *Environmental Survey Agreement Survey Agreement*

The Administration recommends approval of the Environmental Survey Agreement for IAQ (indoor air quality) professional services with EnviraHealth Corporation, 900 W. State St., Coopersburg, PA 18036 for January 1, 2007 to December 31, 2007.

C. *Contracted Carriers*

*The Administration recommends approval of the enclosed list of contracted carriers who transport students to various schools in accordance with the law. (VI, C)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Salary Adjustment*

The Administration recommends approval of the salary adjustment of Nicole Cole, Long-term Substitute Mathematics Teacher, High School from B, Step 1 (\$40,580 per year) to B+15, Step 1 (\$41,666 per year), effective date of hire, based on the receipt of required documentation.

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of absence for the following staff:

Jane Dunbar, 3-hour Instructional Assistant, Hopewell Elementary School, from Wednesday, February 20, 2008 through Friday, February 22, 2008.

Ella Dusome, 6-hour Instructional Assistant, Hopewell Elementary School, from Wednesday, November 14, 2007 through Friday, November 16, 2007.

2. *Appointments*

*The Administration recommends approval of the appointment of the following staff: (VIII, B-2)

Elaine Billings, 3-hour Cafeteria Monitor, Liberty Bell Elementary School, at an hourly rate of \$8.75 (pending receipt of required documentation).

Kama Nicholls, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75.

Kama Nicholls, Substitute Instructional Assistant, at an hourly rate of \$14.18.

3. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Sarah Kuti, Instructional Assistant, Hopewell Elementary School, effective November 22, 2007.

C. *Extra-Compensatory Positions*

1. *Resignation*

*The Administration recommends accepting the resignation of the following coach for the 2007-2008 school year, effective November 6, 2007:

John Clyde Assistant Swimming/Diving

2. *Appointment*

a. *The Administration recommends approval of the following returning coaches for the 2007-2008 school year: (VIII, C-2a)

Shaughn Bittner Assistant Boys' Lacrosse

David Browne Head Girls' Lacrosse

Matthew Daniel Head Boys' Lacrosse

Andraea Drabenstott Head Boys' Tennis

Dana Eldridge Co-Assistant Girls' Soccer

Karen Fairclough Co-Assistant Girls' Soccer

Matthew Greenawald Assistant Baseball

Rosemary Grube Assistant Softball

John Kukitz Assistant Girls' Soccer

David Marchek Assistant Track and Field

Todd Miller Head Baseball

Brian Neefe Head Softball

Douglas Roncolato Head Girls' Soccer

Brian Souerwine Head Track and Field

Carl Crouse Assistant Track and Field

Ashley Sparango Assistant Girls' Lacrosse

James Taylor Assistant Track and Field

b. *The Administration recommends approval of the following coaches for the 2007-2008 school year (*pending receipt of required documentation*): VIII, C-2b

Michael Hunsberger Assistant Wrestling

Christopher Van Vliet Assistant Wrestling

c. *The Administration recommends approval of the following returning volunteer coaches for the 2007-2008 school year: (VIII, C-2c)

John Bolesta Swimming/Diving

Charles Pinto Boys' Basketball

Kenneth Schultz Winter Track

Kenneth Schultz Track and Field

<u>Cotie Strong</u>	Winter Track
<u>Cotie Strong</u>	Track and Field
<u>Stanley Swartz</u>	Boys' Basketball
<u>James Taylor</u>	Winter Track

IX. REPORTS

- A. **Committee Reports**
- B. **Superintendent's Report**
- C. **Facilities Report**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

- A. *First Reading of Policies*

The Administration recommends a first reading of the following policies: (XII, A)

- 209.1** *Pupils: Severe Food Allergies*
- 336** *Administrative Employees: Unpaid Leave*
- 436** *Professional Employees: Unpaid Leave*
- 536** *Classified Employees: Unpaid Leave*
- 815** *Operations: Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems*
- 918** *Community: Commercial Activities*

- B. *Wage Policy for Ancillary Employees*

The Administration recommends approval of the attached Wage Policy for Ancillary Employees for 2007-2010. (XII, B)

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

- A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT